

Refund Policy

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University of Limassol Refund Policy

At the University of Limassol (UoL), we understand that circumstances may arise that necessitate a refund of tuition fees or other charges. Below, we outline our refund policy to provide clarity and fairness in such situations:

Termination, Withdrawal, and Dismissal

Our refund policy applies in cases of study termination, withdrawal, and dismissal, with the following distinctions:

In cases of dismissal due to a violation of the law and/or commission of a disciplinary offense, any amount paid is non-refundable, and the student remains liable for any pending payments.

Withdrawal/Dismissal and Notice Requirements

In case of withdrawal, students must provide written notice to UoL. The date of receipt of the written notice by UoL is considered the withdrawal date. It is the responsibility of the student to complete the withdrawal procedure.

In case of dismissal, UoL will send written notice to the student. The date of UoL's notice is the dismissal date.

Non-Refundable Fees

Registration fees and all other fees and/or amounts included in the first invoice (e.g., tuition fees, subscription fees) are non-refundable under any circumstances.

Tuition Fee Refund Schedule

For tuition fees included in subsequent invoices, refunds are determined based on the time of withdrawal or dismissal within four weeks of invoice issuance, as follows:

- Withdrawal or dismissal during the 1st week from invoice issuance: 100% tuition fee refund, 0% tuition fee charge.
- Withdrawal or dismissal during the 2nd week: 75% tuition fee refund, 25% tuition fee charge.
- Withdrawal or dismissal during the 3rd week: 50% tuition fee refund, 50% tuition fee charge.
- Withdrawal or dismissal during the 4th week: 25% tuition fee refund, 75% tuition fee charge.
- Withdrawal or dismissal after the 4th week: 0% tuition fee refund, 100% tuition fee charge.

Scholarship Recipients

For students who have received scholarships from UoL:

- In case of dismissal due to a violation of the law and/or disciplinary offense, the student is liable to pay back the corresponding scholarship amount.
- In cases of withdrawal or dismissal for reasons other than law violations or disciplinary offenses, UoL retains discretion to decide whether the student must repay all or part of the scholarship amount.

International/Non - EU Students for International/Non - EU students

If an approved immigration visa application is not utilized or is rejected due to student-related reasons (e.g., incomplete, or false documentation), a non-refundable fee of €500 applies.

Outstanding Fees and Obligations

Upon withdrawal or dismissal, students remain liable for unpaid tuition fees, non-refundable fees, and other obligations. UoL has the right to offset any refund owed against these outstanding amounts.

Return of Property

Students must return any property belonging to UoL or items provided during their studies (e.g., laptops, technical equipment). Failure to do so may result in relevant charges.

Timely Refunds

UoL commits to processing refunds within 30 days from the withdrawal or dismissal date.

Course Registration

Course registration must be completed no later than 30 days before the course start date. Rescheduling or cancellation must occur 30 days before elective courses or 7 days before core courses start. Late registration and cancellation fees may apply, with a 25% discount for early payment (within 7 days from charge notification) of late enrolment fees.

Course Registration and Cancellation Policy

Course Registration Deadline: All students are required to register for courses no later than 30 days before the first day of the course.

Rescheduling and Cancellation: If a student wishes to reschedule or cancel their registration, they must adhere to the following timelines:

For elective courses: Cancellation or rescheduling must be requested at least 30 days prior to the course's start date.

For core courses: Cancellation or rescheduling must be requested at least 7 days prior to the course's start date.

Late Registration and Cancellation Fees: Late course registration and cancellation fees are imposed in accordance with the Payment Policy.

In cases where unforeseen circumstances prevent a student from attending a course, the student must promptly notify the Admin Office Manager with the necessary documentation. The Admin Office Manager will then cancel the student's registration.

HISTORY OF CHANGES

Version	Publication date	Changes
1.0	18.03.2025	Initial version

APPROVAL

Version	Approving Body/Person	Date Approved
1.0	Management Committee	18.03.2025

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